FOR MYSORE STATE

Sectt. H-27—65,000 31 10 50.

E & P. H **(1948) Department.**

Ms SERIES.

G.O. NO. 953 P. H

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Dated 24 - 3 - 48

[Despatch Abstract.]

Establishment - Office of the Director of Public Health - Upper Division Clerk for Compost scheme work-Continuance for one year from 1-4-48. - Sanctioned.

GOVERNMENT OF MADRAS.

Abstract.

Establishment - Office of the Director of Public Health - Upper Division Clerk for Compost scheme work - Continuance for one year from 1-4-48 - Sanctioned.

DIRECTOR OF PUBLIC HEALTH

G.O. No. Ms. 953 Public Health dated 24-3-48.

Read the following:-
From the Director of Public Health R. No. 15862-1N/48 dated 3-3-48.
G.O. No. 814 Public Health dated 14-3-47.

The Government sanction the continuance, for a further period of one year from 1-4-48, of the post of upper Division Clerk in the Director of Public Healths office sanctioned for the Compost scheme work.

/True Copy/

sp/6.5. For Asst. Curator.

Madras Record Office

No.25917/48-1.El-PH. Office of the Education and Public Health, Madras. D/- 8.4.48.

Memo.

Sub: Establishment - Office of the Director of Public Health - Upper division clerk for Compost scheme - Continuance etc - proposal.

Ref: G.O.No.953 P.H. dated 24.3.48.

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The Director of Public Health is requested to furnish a statement showing the nature and volume of work so far done by the upper division clerk sanctioned for the Compost scheme and also the nature and volume of work done by the other clerical staff in his office.

(Sd) x x x x x
8.4.48.

Note:- With reference to the ~~orders~~ مكاتبي at page 2 n.f. of G.O. at (T), a draft memo to the Director of Public Health is submitted for approval.

/True Copy/

sp/6.5.

For Asst. Curator.

4/5 Madras Record Office

PUBLIC HEALTH DEPARTMENT.

From	To
Rao Bahadur Dr. R.M. Mathew, M.R.C.P., D.T.M. & H., D.P.H., Director of Public Health, M A D R A S.	The Secretary to Government of madras, Education and Public Health department, Fort St. George, M A D R A S.

R.No.26046-IN/48 dated 3.6.48.

Sir,

Sub: Establishment- Office of the Director of Public Health, Madras-Upper Division Clerk sanctioned for work connected with the Compost scheme- Nature and Volume of work.

Ref; Government Memorandum No.25917-48-1 E1-P.H. dated 9.4.48.

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The average number of currents, excluding statements received and dealt with by the Clerk sanctioned for Compost Scheme work in this office is seven per day. The Clerk has to scrutinise the statements of compost production and distribution received from 90 municipalities and Panchayat Boards and to prepare quarterly and other periodical consolidated statements and reports. He has to put up special notes for the periodical conferences held in connection with the Grow More Food Campaign. He deals with references received from local bodies and other officers regardding the working of the scheme, training of Sanitary Inspectors in Compost manufacture and sanction of staff for compost work in municipalities. He attends to the Correspondence with the Director of Agriculture, Inspector of Municipal Councils and Local Boards, Registrar of Co-operative Societies and Government and also with the Imperial Coucil of Agricultural Research and Compost Development Officer, Delhi. He also attends to the routine work of registering currents and putting up reminders. Advice has to be offered to the Local bodies at every stage to meet the difficulties they experience in the working of the scheme, and the progress or work has to be closely watched.

Correspondence with the Health Officers to reconcile the discrepancies in their compost statements is on the increase.

The nature and volume of work turned out by the above clerk are almost the same as those done by the other Upper Division Clerks in this Office. They deal with important and urgent currents (regarding the application of various rules and orders) on an average of 10 per day excluding statements, returns, bills and other miscellaneous and routine work. Government references and all papers requiring discussions and submission of notes are attended to by them.

/True Copy/

sp/6.5. For Director of Public Health, Madras.

Please see the memo to the Director of Public Health at page 1 ante and his reply thereto at page 3 ante. He states that the average number of currents excluding statement received by the clerk sanctioned for the Compost scheme work in his office is seven per day and that the clerk scrutinies the statements of Compost production and distribution received from 90 municipalities and panchayat boards, and prepares quarterly and other periodical consolidated statements and reports besies these, he is stated to be attending to work such as preparing of special noted for the periodical Conferences held in Connection with the G.M.F. Compaign, giving advices to local bodies at every stage to meet the difficulties experienced by them in the working of the scheme, and Corresponding with the H.Os to reconcile the discrepancies in the Compost statement. The Director is of the view that the nature and volume of work turned out by the above Upper Division Clerk almost the same as those done by the other Upper Division Clerk of his office. In the circumstances explained by the Director of Public Health there seems to be surficient justification for the retention of the post of one Upper Division Clerk for the Compost scheme work.

The file may be sent to Finance no. for remarks. May be perused and the case returned to Education and Public Health Department.

The papers may be filed with the G.O. (T)

/True Copy/

sp/6.5.

For Asst. Curator.
Madras Record Office